



2009 NTDB Submission FAQ's

(Updated on February 24, 2009)

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Will there be an update prior to the 2008 NTDB submission year?

Yes, there will be a CDM update for the 2009 NTDB submission for 2008 patient records. The update is named NTDS09 (target date for release is the first week of March).

When will the CDM NTDS09 update be available and where do I get it?

Our target date for release is in the first week of March. Download instructions will be emailed as soon as the update is released. CDM updates are located under the "Clients Login" section of our website.

When is the NTDB 2009 submission deadline for 2008 patient records?

You must have successfully submitted your data to the NTDB Data Center by May 15, 2009. We recommend you act as though April 15th is the deadline in case you experience any unforeseen complications.

What will happen if I submit my xml file now without the latest NTDS09 update?

Your data will not be validated against the latest NTDS Validation Program. Since there have been changes made to the validation program, there is a very good chance that your data submission will fail when uploaded to NTDS.

In addition, certain safety-nets that are being implemented on the NTDS export will not be available, which may effect your upload.

I have never submitted NTDB data before, what do I need to do in order to submit data to NTDB in 2009?

- You first need to create an account with NTDB for your facility. Please see their website. www.ntdbdatacenter.com ([Click Here](#))
- You will need to install the three previous NTDS updates. Please email the CDM Support hub (supporthub@c-d-m.com) and request for the download and installation instructions.
- You will need to install the NTDS09 update which will be released during the first week of March.

I submitted NTDB data last year, what do I need to do in order to submit data to NTDB in 2009?

If you have submitted in the past, you will need to install the latest NTDS update (NTDS09 target date - first week of March, 2009) **AND** follow all the user installation documentation provided with the update.

What is in the NTDS09 Update and why do I need it?

There have been a few minor changes made to the NTDS. This update contains the changes to make your system compliant to the NTDS Version 1.2.5. It also contains the latest NTDB Validator program released in December, 2008.

The largest aspect of the NTDS09 update is the enhanced export and validation of you submission data. A CDM NTDS Benchmark Report will allow you to validate your data submission file prior to submission. Complete documentation will be provided with the update files.

Will I have to run Check Codes again before running my NTDS export?

Yes, we strongly recommend you run and verify your check codes at least once a year. You will need to do this after running the NTDS09 update and before exporting your data. However, if you previously completed check codes you will only find a couple changes.

After I have the completed all the updates, user instructions and created my xml submission file, what do I do with the data?

We strongly recommend you look at the tutorial found on the NTDB website. This can be found at: <https://www.ntdbdatacenter.com/default.aspx> ([Click Here](#)) Look for the "NTDB User's tutorial" link. This is like a power point presentation where you click on the screen for the next step. It's a great overview of the process and has some good detail information as well. Even if you think you know the process, you should watch it.

Who do I contact if I have questions about installing my NTDS updates and making my xml submission file?

The Clinical Data Management Support Hub is well informed about the 2009 NTDB data submission, we can help you with any question you may have or direct you to the proper source.

CDM Support Hub
E-Mail: supporthub@c-d-m.com
Phone: 303-670-3331 Ext. 2

Who do I contact if I have questions or problems submitting my xml file to the NTDB Data Center?

Please contact Digital Innovation, Inc. for ntdbdatacenter.com website technical assistance including: Website functionality issues, Username/password issues, Login difficulty, Data upload questions or to register as a new participant.

NTDB Client Support Services
E-Mail: ntdbsubmit@dicorp.com
Phone: 800-344-3668 Ext. 227